

File No. GGSIPU/SS/Anugoonj-2024/063

Dated: 05-02-2024

Minutes of Pre-liasoning of Meeting held on 02-02-2024 at 11:30A.M

1. This is with reference to notification of meeting held on 02-02-2024 at Guru Gobind Singh Indraprastha University vide File No. GGSIPU/SS Branch/ 2024/054 dated 01st February, 2024 with respect to comprehensive Security Plan for the mega event/College Fest.
2. A pre-liasoning meeting with respect to 23rd Annual Cultural Festival 'Anugoonj-2024' (scheduled to be held from 8th February, 2024 to 10th February, 2024) was held in the Conference Hall of the Vice-Chancellor Secretariat, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi.

3. The following were present:-

S.No	Name	Designation & Department	Phone Number
01.	Ms. Sunita Shiva	Registrar	9910171965
02.	Prof. Anup Beniwal	Proctor	9873055044
03.	Prof Manpreet Kaur Kang	DSW	9818137477
04.	Prof C.S. Rai	Chief Warden	9899315983
05.	Prof. Rakesh Kumar	Professor, USLLS	9818541048
06.	Dr. Vandana	ADSW	9871739578
07.	Dr. Gaurav Talan	ADSW	9891853680
08.	Sh. Dipin Arora	D.R.(SS)	9818644189
09.	Mr. Sanjeev Kumar	SHO (Delhi Police)	8750871022
10.	Ms. Teena	SI (Delhi Police)	8010127674
11.	Mr. Rajender Kumar Meena	Inspector, MCD	9080986063
12.	Mr. A. K. Sharma	Sanitary Inspector, DEMS	8527493773
13.	Mr. Kamal Jit Dhiman	Section Officer (SS)	9810632139
14.	Col. (Retd.) S.K. Verma	VP (M/s Kore Security Services)	9650021163
15.	Mr. Naveen Chandra	Manager (Op.) M/s Kore Security Services	9999191855
16.	Mr. Rati Bhan	SO/SC, M/s Kore Security Services	9812163256
17.	Mr. Sanjeev Duggal	M/s Aroon Aviations Services	9810750442
18.	Mr. Vishal Agnihotri	Technical Assistant, SS	9891022224
19.	Mr. Keshav Prasad Sen	Supervisor, Sanitary, SS	9654339357
20.	Mr. Ankit Upadhyaya	President, Students Council	9310870699
21.	Mr. Arush Garg	VP, Students Council	9717093057
22.	Mr. Prajjwal Chauhan	General Secretary, Students Council	8126192877

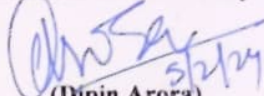
4. The Committee discussed the safety & security measures as per SOPs received from Office of Commissioner of Delhi Police vide SOP No. 25/C/HC/24 dated 01/01/2024 for effective implementation of following:-

- i. It was resolved that Gate No. 01 shall be used for Male students of the USS and Affiliated Colleges for entry, Gate No. 02 shall be used for Female Students of USS and Affiliated Colleges for entry/exit. Teaching and Non teaching Staff of the University will also use Gate No. 2. Entrance for star performers shall not be disclosed and they will be brought from an entrance as decided by the DSW, keeping in mind the circumstances.
- ii. No Official was present on behalf of Delhi Traffic Police (Dwarka). Hence, S.S. Branch was requested to communicate to ACP (Traffic), Sector - 23, Dwarka to make necessary traffic arrangements around the University Dwarka Campus.

- iii. The students of the University and its affiliated colleges/institutes shall be allowed to enter the University Campus only after verification of the ID card issued by the concerned Institute/College/University, and in the absence of above, the identity will be verified from the fee receipt duly stamped by the concerned Institute alongwith the Aadhaar/Voter Card. DSW office was requested to issue instructions in this regard and members of the Students Council were requested to ensure wide publicity of the same.
- iv. The programmes on each day shall be closed before 9 p.m.
- v. The vehicles of the students will not be allowed inside or outside the University Campus and students to be encouraged to use public transport only. DSW office was requested to issue relevant instructions in the matter.
- vi. The relatives/friends of any student/staff shall not be allowed inside the campus during the events.
- vii. A list of volunteers with mobile numbers and details of duties assigned shall be provided by DSW office to the M/s Kore Security Services and Incharge, Police Post GGSIPU for resolution of all the points of Safety and Security pertaining to VVIPs, VIPs, Participants, Visitors and Faculty. It was also resolved that all the students volunteers will be provided with separate photo I-card by DSW office.
- viii. The printed copy of schedule/programme of the Annual Cultural Festival Anugoonj-2024 will be shared with all concerned by the office of DSW well in advance by 07th February, 2024 10 A.M.
- ix. The passes for entrance will be issued by DSW office to the Judges/contractors/vendors etc. and shall be recorded at University Entrance gates 1, 2, 3 & 4 as the case may be.
- x. Sub Control Rooms consisting of Male and Female staff of Delhi Police, University Security staff, M/s Kore Security Services and University student councils officials/volunteers have been established at University Gates No. 1, 2, 3 and 4. Each control room has been equipped with communication walkie talkies.
- xi. The walkie talkie will also be provided to the Police staff by the DSW Office on same frequency.
- xii. The Hostel Wardens and Security Staff will ensure that no liquor/drugs shall be allowed inside/outside the Hostels.
- xiii. Frisking of bags and students will be ensured by the Delhi police. Kore Security services and volunteers at all the University gates to prevent liquor/unwanted items/weapons entry inside the campus. DSW was requested to kindly instruct the vendor for tentage to make necessary enclosure for female students.
- xiv. The CCTVs at all sensitive/places and sites/venues of the events & functions will be installed by contractors engaged by DSW office. M/s Kore Security services has already identified the dark/isolated spots and duties have already been assigned duties of the Security Guards at such places. A report to be shared in the matter with DSW Office and Security Office.
- xv. The Police Officers ACP & SI have been shown all the venues/sites of Anugoonj festival 2024 by S.S. Branch on 02nd February, 2024 to facilitate smooth Security arrangements. It has been informed in the meeting by DSW that around 175 Delhi Police Staff shall be detailed on each day for above function which was confirmed by Delhi Police official present during the meeting. The particulars of each Delhi Police staff shall be available at each University Gate No. 1, 2, 3 & 4 regarding places of deployment inside/outside the University during the event for close coordination with M/s Kore Security male and Female guards already nominated and briefed.
- xvi. The Chief Command and Control Center of GGSIP University shall be functional as per detail given below for all the support, execution and effective implementation of Security Plan.
- GGSSIP University Security- Mr. Dipin Arora, Deputy Registrar (Mobile No- 9818644189)
 - GGSSIP University Security- Mr. Yogesh Bhatti, Assistant Registrar (Mobile No- 9971001569)
 - Delhi Police- (to be informed by Delhi Police)
 - Delhi Traffic Police (to be informed by Delhi Traffic Police)
 - M/s Kore Security Services, Captain Rakesh Antil, OSD (Mobile No- 7303083984)
- xvii. It was also discussed that some Security Guards from East Delhi Campus may be assigned duties at the Dwarka Campus during the above event as teaching and other activities shall remained suspended. M/s Kore Security Services is requested to provide a detail report in the matter and also requested to provide the duty chart earmarking the place of duty of Security Guards to the Office of DSW and S.S. Branch.
- xviii. Guards should be in proper uniform and with whistle. M/s Kore Security Services to ensure proper compliance of the same.
- xix. Entry gate for Female Students – Gate No. 2 (Small Gate)
- xx. No entry is allowed in the University Campus after 4:00 PM on all three days
- xxi. As per Delhi Police request proper light arrangement should be made outside of all the Gates of the University (Gate No. 01, 02, 03 & 04), the DSW office was requested to communicate the same to UWD for necessary arrangements.

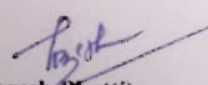
- xxii. SHO & SI, Delhi Police (Dwarka) requested DSW to instruct the vendor for Tentage to meet them before 6th February, 2024 for necessary directions. Further, list of other vendors alongwith manpower deployed during the Annual Fest to be provided by the DSW Office to Incharge, Police Post, GGSIPU and Security & Sanitation Branch.
- xxiii. MCD, Najafgarh Zone is requested to keep surrounding area of the University to clean and tidy and to take necessary steps to prevent vector borne disease.
- xxiv. University Health Centre will make necessary arrangements to provide medical first-aid and to keep Ambulance on standby.
- xxv. Washrooms (Ground Floor only) of Block A, B, and C are earmarked for female students while Block D & E are earmarked for Boys as intimated by DSW.
- xxvi. Sanitation agency M/s Aroon Aviation Services Pvt. Ltd. is requested take necessary action regarding deep cleaning of all Seminar Halls, Auditorium, Toilets, offices, corridors, stairs, lifts, common area, parking areas etc. of all blocks/buildings of the University.
- xxvii. No weapon and Alcohol is allowed in the University campus during the event. Girl students are also required to be instructed that they should not carry bag packs with them. DSW office was requested to issue necessary instructions in the matter.

5. The meeting concluded with a vote of thanks to the Chair.


(Dipin Arora)
Deputy Registrar (SS)

Copy to the following for information and necessary action:-

1. All Deans/ Directors / COF / COE / Branch Heads / PRO / In-Charge Library, GGSIPU, Dwarka.
2. The Deputy Commissioner of Police, Sector- 19, Dwarka, Delhi with the request to deploy around 175 police personnel during Anugoonj Fest – 2024 at Dwarka Campus of the University.
3. The Deputy Commissioner, Municipal Corporation Department, Dhansa, Najafgarh, New Delhi with the request to take necessary action regarding point number (xxiii).
4. The Assistant Commissioner of Police (Traffic) Sector-23, Dwarka, New Delhi- 110075 with the request to make necessary arrangements for traffic management around the Dwarka Campus of the University during Anugoonj Fest – 2024 at Dwarka Campus of the University.
5. The Assistant Commissioner of Police, Sector-23, Dwarka, New Delhi- 110075.
6. Directorate of Students Welfare with the request to take necessary action as mentioned above.
7. Proctor, GGSIP University, Dwarka
8. Chief Warden, GGSIP University, Dwarka with the request to take necessary action regarding point number (xii)
9. S.E. (UWD) with the request to take necessary action regarding point number (xxi)
10. The SHO, Sector-17C, Dwarka, New Delhi- 110075.
11. In-charge, Police post, near main gate of GGSIP University, Dwarka.
12. Medical Officer/ Medical In-Charge, GGSIPU, Dwarka to take necessary action regarding point number (xxiv)
13. In-charge UITS, G.G.S. Indraprastha University with the request to upload the same on the University website.
14. M/s Kore Security Services to take necessary action as mentioned above and maintain record of the deployment of the Police personnel on each day.
15. M/s Aroon Aviation Services Pvt. Ltd. to take necessary action as mentioned above.
16. Asstt. Registrar, Vice-Chancellor Secretariat, G.G.S. Indraprastha University (For kind information of the Hon'ble Vice-Chancellor).
17. Asstt. Registrar, O/o Registrar, G.G.S. Indraprastha University (For kind information of the Registrar).
18. P.S to OSD, GGSIP University (For kind information of OSD to Hon'ble VC)


(Yogesh Bhatti)
(Veteran, Indian Army)
Assistant Registrar

Contact No- 9971001569

E-mail: Securitybranch@ipu.ac.in